February 4, 2013

Dear Caregiver,

Renovations of the Jean Bradbury Building are underway and we are pleased to report on its steady progress. These renovations are a necessary step to modernize the building, expand program offerings, and make the site more accessible to our participants. We are eager to see the improvements in our service after these renovations and the benefits they bring to those that depend on us everyday.

Demolition has been completed in the first phase of construction to the East side of the building. Duct work for HVAC has been installed, floors have been readied, and sanitary lines are complete for the new bathrooms. Approval of those sanitary lines was granted during an inspection on January 22<sup>nd</sup>. The county has also approved a new sprinkler system to be installed on our grounds. Partitions are now going up to create the new program spaces.

During demolition and construction, our participants have been moved to the West side of the building, which comfortably accommodates all participants. A barrier wall separates the two sides of the building so participants do not have access to the construction site and safely remain on the program side of the building. The barrier wall also reduces the sound of construction to avoid disruption and keeps debris from the program areas. Programs continue to run without interruption and the men and women who we serve are still actively engaged in their activities. Our staff have been doing a remarkable job accommodating our participants and are making sure they are comfortable and at ease during construction.

On November 28, 2012, a "groundbreaking" ceremony was held on the construction side to celebrate these vital renovations. Major donors and others who have had a significant impact on the organization and the success of our capital campaign attended the event. During the ceremony, it was announced that Providence Center was awarded a prestigious Kresge Challenge Grant from The Kresge Foundation. The Kresge Foundation, impressed with Providence Center's commitment to the men and women we serve, confidently awarded this grant based on our ability to provide new opportunities for adults with developmental disabilities to overcome challenges and lead more satisfying and enriching lives. Following the ceremony, a light reception was held in one of our greenhouses in appreciation of the hard work and dedication of those that made the renovations possible.

Phase two of construction on the West side of the building is expected to begin in early April, when our participants and our support staff will be relocated to the newly renovated East side. The entire project is expected to be completed by the end of the summer.

We thank you for your support and patience during this process and will continue to update you on our progress through written communication, as well as a page on our website (<u>www.providencecenter.com</u>). We look forward to opening our doors to the new Jean Bradbury Building and the many benefits it will bring.

Sincerely,

Chuck Coble Chief Executive Officer